

**Minutes**  
**Department of Educational Leadership Meeting**  
**November 10, 2009**

Persons in Attendance: Lynn Ahlgrim-Delzell, Bob Algozzine, Jim Bird, Keonya Booker, Mark D'Amico, Meredith DiPietro, Lisa Driscoll, Mickey Dunaway, Dawson Hancock, Richard Hartshorne, Rich Lambert, Delores Lee, Jae Hoon Lim, Corey Lock, Jim Lyons, Ann McColl, Lisa Merriweather, Allen Queen, Rebecca Shore, Chuang Wang, Jim Watson, Patti Wilkins, and Joanne Zhang.

The meeting began at 12:30 pm. The following issues were discussed:

1. Minutes of the Department meeting on October 20 were reviewed and approved.
2. The Department recognized and thanked Keonya Booker and Ann McColl for their outstanding service in support of the Department and wished them great success in the future.
3. We congratulated Chuang Wang who was invited to speak as part of UNC Charlotte's Phi Beta Delta 2009-2010 *Global Perspective Series*. We congratulated Mark D'Amico regarding his presentation at the *American Evaluation Association* Annual Meeting in Orlando, Florida. We congratulated Allen Queen regarding his presentation at the upcoming *Charlotte Dieticians Association* Annual Conference. We congratulated Lisa Driscoll regarding her presentation at the *Education Law Association* Meeting in Louisville, Kentucky. We thanked Mickey Dunaway and Lisa Driscoll for their outstanding presentations during our Department's Research Colloquium on November 10. We thanked Jim Bird for agreeing to discuss his research during our doctoral dinner on November 10. We congratulated Lisa Merriweather, Mark D'Amico, and Rebecca Shore for submitting UNC Charlotte Junior Faculty Grant proposals. We congratulated Rebecca Shore regarding her recent publication in *The School Administrator*. We congratulated Rich Lambert for his selection as a UNC Charlotte *Institute for Social Capital* Faculty Research Scientist.
4. The Chair stated that each of us now has \$1,000 in our personal professional development accounts to spend on travel and related professional activities prior to the end of this fiscal year. He said that we should retain our travel receipts in the event that additional money becomes available this spring with which to provide additional reimbursement.
5. In response to our request to establish an MSA distance education site on the UNC Charlotte Center City campus when that campus is established in 2012, the Chair announced that the Provost has approved our request. This site will allow us to better serve aspiring school leaders throughout the Charlotte area.
6. At 11:30 am on Wednesday, December 10, the College will hold its annual Holiday Lunch on the lower three levels of the College of Education building. Our Department is responsible for furnishing desserts. A dessert sign-up sheet was circulated and everyone was invited to participate.
7. At 12:30 pm on Tuesday, November 17, the junior faculty will meet in the conference room to discuss issues of common interest. One discussion item will be procedures for comprehensive examinations and service on dissertation committees.
8. Jim Lyons, Delores Lee, Dawson Hancock, and the Dean will present our report on our revised MSA degree program to UNC General Administration representatives on November 20. At that time, we will be told the status of our revised program so that we may make any necessary changes prior to implementation next academic year. We already know that we must update all MSA course syllabi to include the *evidences* required in the report.
9. We were reminded that our next doctoral dinner will occur from 5:00 to 7:00 pm on November 10 in Salons A and B of the SAC. In addition to spending time with our doctoral students, participants will have the opportunity to hear Jim Bird discuss his current research on *authentic principalship* and Avery Mitchell, one of our EdD students and the 2009 CMS Principal of the Year, will offer her thoughts on school leadership. To this doctoral dinner we are inviting several prospective EdD candidates, many of whom graduated from our MSA program in 2003 or 2004, with the goal of encouraging these prospective students to apply this spring for admission to our EdD program.

10. The Chair noted that the upcoming annual meeting of the *North Carolina Association for Research in Education* (i.e., the state affiliate of the *American Educational Research Association*) will occur on February 25-26 in Winston-Salem, North Carolina. The Chair encouraged everyone to consider submitting a paper for presentation at this meeting. The proposal deadline is January 15. Submission information is available at <http://ncare.us>.

11. The Chair distributed information regarding three College-level awards – Excellence in Teaching, Excellence in Research, and Sustained Service in Public Schools – and suggested that each of us consider nominating someone else or ourselves for these awards.

12. The Department held its second research colloquium of this academic year on November 10 during which Mickey Dunaway discussed many of his findings/experiences involving Web 2.0 and Lisa Driscoll discussed recent legal work involving school integration/segregation issues. Jim Lyons served as the discussant for this outstanding colloquium. Meredith DiPietro was recognized for coordinating this opportunity for everyone to learn about and contribute to the research of our colleagues.

13. Jim Watson, Delores Lee, and Meredith DiPietro updated us on their planning for our celebration of 100 EdD graduates. The date for the event will be March 16 in the Harris Alumni Center. All graduates of our EdD program and all Department faculty will be invited to this gathering for food and fellowship. Jim, Delores, and Meredith said that they would keep us updated on their planning.

14. Copies of the 3<sup>rd</sup> draft of the College of Education's 2010-2015 goals were distributed. Richard Hartshorne, our representative on the College Faculty Council, asked that we review these goals in preparation for future discussions. Once the College goals are finalized, we will be asked to identify Department goals that align with the goals of the College and Academic Affairs.

15. Rich Lambert demonstrated a new template for creating conference posters and explained how they may be produced for \$10 at Atkins Library. Rich indicated that he may soon be able to pay for the creation of posters for free through our Center for Educational Measurement and Evaluation.

16. Rebecca Shore reminded us of the holiday gathering at her home on Friday, December 11. Everyone was encouraged to attend and to bring something to eat and a ten-dollar gift for the gift exchange.

17. Ann McColl and Richard Lambert, our representatives on the University Faculty Executive Committee and the Faculty Academic Policies and Standards Committee, respectively, reported that their committees had taken no significant actions since our last Department meeting. Rebecca Shore, our representative on the College Honor Council, shared with us recent discussions related to undergraduate involvement in the Honors program. Richard Hartshorne, our representative on the University Faculty Council, said that discussions continue regarding the possibility of adopting a “+/-” grading system at UNC Charlotte.

18. Our program coordinators, Corey Lock, Delores Lee, and Rebecca Shore, reported the latest activities within the programs that they coordinate. The Educational Leadership program will have a doctoral dinner on November 10 and continues to review applications for admission. The School Administration program is holding numerous information sessions in outlying counties at our distance education sites. The Curriculum and Supervision program expects to have a sizable new cohort this year. On behalf of John Gretes, Richard Hartshorne reported that the Instructional Systems Technology program is pursuing scholarship opportunities for new students. The Chair thanked everyone for continuing to support the coordinators' requests for assistance as we interview and admit students, administer and grade comprehensive examinations, and serve on dissertation and project committees.

19. Jen King will coordinate our “Toys for Tots” effort this holiday season. She asked that we provide ten-dollar unwrapped toys or that we give her money with which to purchase the toys on our behalf.

The meeting ended at 1:55 pm.