

**Minutes**  
**Department of Educational Leadership Meeting**  
**September 15, 2009**

Persons in Attendance: Lynn Ahlgrim-Delzell, Bob Algozzine, Jim Bird, Keonya Booker, Mark D'Amico, Meredith DiPietro, Lisa Driscoll, Mickey Dunaway, John Gretes, Dawson Hancock, Richard Hartshorne, Do-Hong Kim, Rich Lambert, Delores Lee, Jae Hoon Lim, Jim Lyons, Valorie McAlpin, Ann McColl, Lisa Merriweather, Allen Queen, Rebecca Shore, Chuang Wang, Jim Watson, Patti Wilkins, and Jen King.

The meeting began at 12:30 pm. The following issues were discussed:

1. Minutes of the Department meeting on August 25 were reviewed and approved.
2. Dean Mary Lynne Calhoun spoke briefly and then fielded general questions from the faculty. She said that she plans to periodically attend the meetings of all Departments in the College in the future.
3. The Department congratulated Chuang Wang and Richard Hartshorne regarding their presentations during the recent College of Education meeting – Chuang discussed his summer trip with students to China and Richard discussed the University's recent transition to Moodle. We thanked Lynn Ahlgrim-Delzell, Bob Algozzine, Keonya Booker, Jae Hoon Lim, and Jim Lyons for their outstanding presentations during the Department's Research Colloquium – each faculty member discussed her/his recent efforts to infuse technology into the courses that they teach. We thanked Meredith DiPietro for coordinating this symposium and for serving as discussant. Meredith reminded everyone that the next Department Research Colloquium will occur at 10:00 am on Tuesday, November 10.
4. The Chair stated that the spring schedule of courses had been finalized and that he had talked to everyone about their teaching assignments. Everyone's course assignments were in accordance with the College's course load policy and included courses identified by faculty on their "faculty teaching preference" forms.
5. Our first Junior Faculty Meeting will occur at 12:30 pm on Tuesday, September 22, in the conference room. One item of discussion will be the University's *Conflict of Interest and Commitment* form and *External Professional Activities for Pay* form. Everyone was reminded that we must submit an *External Professional Activities for Pay* form each time we plan to participate in an external professional activity for pay during the year. Junior faculty members were encouraged to bring to the meeting any other topics that they would like to discuss.
6. The Chair distributed drafts of the *Request for Authorization to Plan a New Doctoral Degree* for our PhD in Educational Research, Measurement, and Evaluation. Everyone was asked to provide Claudia Flowers any feedback or suggestions.
7. Lynn Ahlgrim-Delzell, Keonya Booker, and Mark D'Amico were nominated to serve on our new *Legacy for Leadership Award* Selection Committee. This committee will meet in February to determine the best dissertation produced during the preceding calendar year.
8. John Gretes and Richard Hartshorne highlighted some lessons learned during the University's recent transition to Moodle. Several faculty members commented that they are having positive experiences with this instructional delivery software.
9. Mickey Dunaway demonstrated ways in which he, Patti Wilkins, and Do-Hong Kim are using Web 2.0 as they administer their junior faculty grant. He showed us how Web 2.0 facilitates interactive information sharing, interoperability, user-centered design, and collaboration on the World Wide Web and invited all of us to join the In-Site Web 2.0 network. Faculty discussed ways that we will be able to use this very powerful system in the future.
10. Ann McColl reported that the University Faculty Executive Committee will soon consider the +/- grading system and invited feedback from the faculty.

11. Rich Lambert reported that the University Faculty Academic Policies and Standards Committee has not yet met this year but that he also intends to take to that committee issues of concern to faculty.

12. Richard Hartshorne and Keonya Booker stated that the University Faculty Council and College Faculty Council, respectively, have not yet met but are preparing their agendas for the upcoming year.

13. The program coordinators highlighted some of their recent activities. Delores Lee reminded us that we will begin new cohorts at all three MSA distance education sites (in Union, Gaston, and Rowan counties) this summer and that our goal will be to have at least 20 students in each cohort. John Gretes reported that the EIST program has admitted a record number of new students this year into its degree and certificate programs. Rebecca Shore reported that interest in our C&S program remains strong even though CMS has stated that it will end its financial support of this initiative next year. On behalf of Corey Lock, the Chair encouraged everyone to attend the doctoral dinners this semester on September 21 and November 10.

14. Jen King highlighted several important administrative issues of which we need to be aware. She said that textbook orders for the spring semester are due by October 14. She reminded us to keep the doors of 201, 061, and 062 closed and locked when they are not in use to avoid thefts of computer equipment and chairs. She said that several times recently students have complained that faculty members were not available during their office hours. Finally, she said that we have hired two undergraduate work study students to support our administrative needs.

The meeting ended at 2:20 pm.