

**Minutes**  
**Department of Educational Leadership Meeting**  
**September 28, 2010**

Persons in Attendance: Lynn Ahlgrim-Delzell, Bob Algozzine, Jim Bird, Mark D'Amico, Sandra Dika, Meredith DiPietro, Lisa Driscoll, Mickey Dunaway, Claudia Flowers, Dawson Hancock, Richard Hartshorne, Do-Hong Kim, Rich Lambert, Jae Hoon Lim, Corey Lock, Jim Lyons, Lisa Merriweather, Allen Queen, Rebecca Shore, Chuang Wang, Jim Watson, Patti Wilkins, Jen King, and Joanne Zhang.

The meeting began at 12:30 pm. The following issues were discussed:

1. The program coordinators highlighted the recent activities of their respective programs. Corey Lock reported that we admitted more than thirty-five new EdD students this year and that three or four candidates were still being considered. He said that we will have approximately fourteen EdD students graduate during the December commencement. The Chair reported that approximately fifty students/faculty members attended our first doctoral dinner on September 20 during which Mark D'Amico provided an excellent presentation of some of his recent research. Rebecca Shore said that because CMS has eliminated all of its financial support for students in the Curriculum and Supervision program, she is now very actively advertising and recruiting students from around the region for that program. She said that applications for admission to the Curriculum and Supervision program are being accepted until the end of this semester. On behalf of Delores Lee, the Chair noted that the School Administration Program Review Team is holding bi-monthly meetings to discuss how we will administer the new MSA program, to include the development of electronic evidences. We were reminded that every course in the new MSA program will need a new course outline and that every course will need to be reviewed/modified in accordance with the requirements of the new program. On behalf of John Gretes, Richard Hartshorne said that the EIST faculty are actively recruiting students for the EIST degree and certificate programs. Richard also reported that we are exploring with the Department of Reading and Elementary Education the possibility of adding a second concentration of EIST courses to the Elementary Education undergraduate major and of creating electives for the Elementary Education master's degree program.
2. Rich Lambert, Director of the Center for Educational Measurement and Evaluation (CEME), highlighted some of the recent activities of the CEME, to include our involvement in the Light House Factory initiative and with a College of Engineering NSF grant. The Chair encouraged everyone to consider ways in which they may participate in CEME activities and to go to <http://education.uncc.edu/ceme/> for more information.
3. Several faculty members discussed activities of the faculty governance committees on which they serve. As our representative of the College Faculty Council, Lisa Merriweather reported three recent developments: (a) the Dean has acquired 160 thousand dollars with which to hire additional graduate assistants next year; (b) as we prepare for the NCATE accreditation visit in 2013, input is being sought from faculty regarding such issues as how to revise the College's Reappointment/Promotion/Tenure process and Conceptual Framework; and (c) there are several University faculty governance positions for which faculty may want to apply. As our representative on the College Information Technology Committee, Patti Wilkins distributed the minutes of the committee's recent meeting and highlighted several issues of interest. Patti also mentioned that the College Professional Education Committee will meet in October. As our representative on the University Faculty Council, Meredith DiPietro reported that Academic Affairs will be offering \$2,000 grants to faculty as part of the University's preparation for the 2013 re-accreditation efforts. Meredith said that details are available on the Academic Affairs web site. As our representative on the University Faculty Scholarship of Teaching and Learning Grants Committee, Richard Hartshorne said that the committee has 70 thousand dollars allocated for grants related to curriculum development and that details are available on the Center for Teaching and Learning web site. As our representative on the University Data and Research Oversight Committee, Chuang Wang reported that the committee will host a symposium in January devoted to helping faculty understand how to interpret data. Details of the symposium will soon be available on the Institute of Social Capital web site. As our representative on the University Library Advisor Committee, Do-Hong Kim reported that Atkins Library has allocated \$7,287 to purchase library materials for our department. We were asked to express our preferences for library materials to Do-Hong who will communicate those preferences to Judi Lord in the library.

4. Corey Lock, Jim Lyons, Lynn Ahlgrim-Delzell, Lisa Driscoll, and Mark D'Amico have volunteered to serve on our Search Committee for a new Assistant/Associate Professor of Educational Leadership. The position description has been created and an advertisement will soon appear in the *Chronicle of Higher Education*. Everyone was asked to share the position description with all highly qualified candidates.
5. Having been designated as one of the State recipients of "Race to the Top" money, North Carolina must now establish three Alternative Leadership Academies designed to prepare/license Principals for high priority schools. LEAs in partnership with IHEs across the State are writing grant proposals to earn the chance to establish an Alternative Leadership Academy. Jim Watson described an initiative of the SWEA to submit a grant proposal to create an Alternative Leadership Academy in our region in partnership with UNC Charlotte. If the SWEA's proposal is funded, our Department will be actively involved in supporting this effort. Jim promised to keep us informed as this initiative is developed.
6. The Chair: (a) asked faculty to review the draft of the minutes of the Department meeting on August 24 and to offer suggestions for improvement; (b) circulated the newest edition of the Department's Collaborative Research Efforts; (c) announced that the teaching schedule for the spring semester has been developed; and (d) congratulated those who have worked diligently the past two weeks preparing our response to the SACS report.
7. Jen King highlighted several important administrative issues, to include the need to: (a) submit our textbook orders for the spring semester; (b) let her know if desk copies of textbooks are needed; and (c) lock all doors when we depart the Department area.

The meeting ended at 1:45 pm.