

**Minutes**  
**Child and Family Development Faculty Meeting**  
**Tuesday, January 29, 2013**  
**12:30 p.m. - 2:05 p.m.**  
**College of Education 344**

**Attendees:** Jamie Brown, Vivian Correa, Deana Murphy, Sue Rebich, Lee Sherry, Pam Shue, JaneDiane Smith

**Call to Order**

- a. Approval of Minutes December 4, 2012 – Sue Rebich made the motion to approve the minutes with edits. Vivian Correa seconded the motion. Minutes were approved by common consent.

**Information and Action Items**

- a. Fall Teaching Schedule
  - No time to do clinical or other courses with so many 9:30 morning classes.
  - SPED 4111 and 5111 should be two separate courses.
  - Need another section of 3112.
  - Pam needs another course to go along with 5116. Needs to be 8 in the morning or 8 at night for the collaboration with China.
  - Paperwork to make 3116 6 credits hasn't been turned in because it was decided it would be too heavy. Change back to 3 on schedule, Wednesday only.
  - Move Deana's section of 2412 to Tuesday.
  - Minors
    - Make sure we are offering the courses they need.
    - Plan of study on website still lists 3115 and needs to be fixed.
      - New plan sheet: 2111, 2113, 2412, 3112, 3113, SPED 4111
    - Should offer 3113 both semesters and 3115 only one semester.
  - Do CHFD 6330 in Spring? Will get Suzanne's opinion. A short form will need to be done.

- Schedule with changes:

COURSE	SECTION	CR	M	T	W	R	F	BEGINS	INSTRCTR	MAX	Notes:	
CHFD2111	001	3	X					9:30	Suzanne	25		
CHFD2111	002	3	X					2:00	Deana	25		
CHFD2113	090	3		X				5:00	new	25		
CHFD2113	001	3		X				2:00	Jane	25		
CHFD2412	001	3		X				9:30	Deana	25		
CHFD2412	002	3				X		9:30	Suzanne	25		
CHFD3112	001	3		X				7:00	Pam	25	China Collaboration 7-9:45 pm	Requests room 061 for technology part
CHFD3112	002	3				X		5:00	Sue R	25	Extra section added	
CHFD3113	001	3	X					1:00	Jamie	25	Extra class added	
CHFD3115	090	3			X			9:30	Jamie	25		
CHFD3116	001	3			X			9:30	Deana	25	Not approved for 6 hrs.	
CHFD3118	001	3				X		2:00	Vivian	25		
CHFD3416	080	3		X				2:00	Jamie	20		
CHFD3800	001	1								5		
CHFD3800	002	2								5		
CHFD3800	003	3								5		
CHFD3800	006	6								5		
CHFD4000		3	X					5:00	Amy	15	Child Life Specialist Added	crosslist with 6000
CHFD4410	001	15							Sue R	15		
CHFD5116	090	6	X		X			5:30	Pam	25		
CHFD 6000		3	X					5:00	Amy	10	crosslist with 4000	
CHFD6400	090	3							Sue R	10		
CHFD 6300		3		X					Vivian	10	Prereq for 6330	
CHFD6800	001	1								5		
CHFD6800	002	2								5		
CHFD6800	003	3								5		
CHFD6800	006	6								5		
CHFD7999	001	1								10		
SPED4111	001	3				X		5:30	new	25	Split from 5111	
SPED4210	001	3				X		9:00	Jane	17		
SPED5111	090	3				x		5:30	Jane	25	Split from 4111	

#### b. Student Advisement

- While Suzanne is out JaneDiane will advise undergraduates and Jamie will advise minors. A bigger sign will be put on Suzanne's door directing students.
- Sue will distribute a message about student teaching to the Grad Cert group.

c. Candidate Interview Schedule

- Went over the interview schedule and determined who will be available to attend each activity.

d. MAT Blue Print

- Deana has worked on a blue print before and will help Vicki and Vivian.

e. Collaboration with the Charlotte-Meck Library

- Veronica is interested in coming to talk about collaboration between the library and the CHFD program. We will ask them to come to our March 12 meeting.

f. Other

- Need to decide which sociology and psychology courses we want to allow as other options.
- 6110 needs to be straightened out. Pre-requisites need to be corrected with short form.
- Next month we need to discuss how to celebrate Mary Lynne at the conference.

**Adjourn**

Meeting adjourned at 2:05 p.m.

Next Meeting: Tuesday, February 5, 12:30-2:00 p.m.