

**Minutes**  
**Child and Family Development Faculty Meeting**  
**Tuesday, November 5, 2013**  
**12:40 p.m. – 1:48 p.m.**  
**College of Education 344**

**Attendees:** Jamie Brown, Cindy Baughan, Deana Murphy, Sue Rebich, Pam Shue, JaneDiane Smith

**Call to Order**

- a. Approval of Minutes October 15, 2013 – Sue made the motion to approve the minutes. Pam seconded the motion. Minutes were approved by common consent.

**Topics**

- a. Summer Schedule
  - Jamie surveyed the minors asking what classes they want for summer. Twenty students responded so far.
    - SPED 4111 (12)
    - 2111 (2)
    - 2113 (4)
    - 2412 (2)
    - None (5)
  - Cross list 4111 with 5111.
  - If you have teaching desires, please let Deana know as soon as possible.
  - Planning to add more graduate certificate courses this summer.
- b. Status Check of Program Revisions
  - Long/Short forms
    - New courses for undergrads are short form, graduates are long form.
    - JaneDiane will forward the link from Melba explaining the forms.
    - Forms and course outlines are due to curriculum committee by December 4. Target date to review before submitting is November 22.
    - Internship 3416 and 3118 are corequisites and became separated on the proposed plan. Move social/emotional class up to spring. Deana will make the change on her notes.
- c. CHFD Conference – April 4, 2014
  - Invited Dr. Cathy Grace, Director of Early Childhood Development Policy, from Children's Defense Fund as keynote. Deana will have a phone conversation with her today at 4 p.m. about whether she is available, and if she has a fee.
- d. Other Items
  - Dean McIntyre will be at our next program meeting. If you have suggestions for things to provide in our PowerPoint presentation, please let Deana know. She wants an overview of the program, introductions, things that are special or unique, enrollment, etc.

**Adjourn**

Meeting adjourned at 1:56 p.m.

Next Meeting: Tuesday, November 19, 12:30-2:00 p.m.