

Minutes
Child and Family Development Faculty Meeting
Tuesday, February 25, 2014
12:33 p.m. – 1:20 p.m.
College of Education 344

Attendees: Cindy Baughan, Jamie Brown, Vivian Correa, Deana Murphy, Pam Shue, JaneDiane Smith

Call to Order

- a. Approval of Minutes January 21, 2014 – Vivian made the motion to approve the minutes. Deana seconded the motion. Minutes were approved by common consent.

Topics

- a. Course/Program changes
 - 3112/3118 change now approved.
 - Pam no longer needs a course release for Fall.
 - M.Ed., MAT and UG planning sheets are being updated.
 - 5116 Split (6200 & 6230)
 - A short form has been submitted, but have to do a long form to change the sequence/planning sheet. Hold off on Grad Cert. Include revised course descriptions and outlines. Change to 5111 prerequisite for 6200 and 6230.
 - Find out how many students need 3115. May do independent studies if only a few students.
 - Need adjuncts for Fall. Anne-Marie possibly retiring.
 - Problems with pre-req courses (2000-level) and PSYC/SOCY
 - Telling TEALR to have students take those 2000 level courses early. Look into changing prerequisite requirements or change the schedule/planning sheet around for transfer students. Revisit PSYC and SOCY issue during summer.
 - eGrad Application System
 - Scoring applications
 - Can customize the system. Deana wants to add a rubric for scoring apps. She will have anyone interested added as a reviewer.
 - Handling new admissions for Fall
 - We have two Fall applicants. Deana doesn't want to accept them if our program is going to be shut down.
 - Application Deadlines
 - Right now we are Fall only with a May 1 deadline. Discussed possibility of opening admission for Spring to see what happens.
 - Recruitment
 - Do an orientation.
 - Speak about our programs at the conference. Deana will ask Cynthia about using funds to print undergrad and grad brochures for conference packets.

- b. EduVentures Data Collection for Graduate Programs
 - First systematic attempt to look at enrollment. Every program is going to set goals for graduate enrollment. Should see, with the current faculty, how can we maintain, grow, and change our programs. No definition of how this will occur yet. Internal and external data being collected. They will come up with 1, 5, and 10 year goals. Supposed to have by April.

- c. Graduate Program Information
 - Grad School is moving toward electronic submission of Thesis. It was decided that an electronic submission for our program was fine, and we do not need to require a hard copy.

- d. Other items/Announcements
 - Smart Start Teddy Bear Breakfast is Saturday, April 26 at 9:00 a.m.
 - EE2 put in 3115. Move Task 1 to 3114
 - Level 1 training March 21.
 - 12 students going to Italy. 1/3 are UNCC Students.
 - Invitation is open to all students to Greenville with Jamie.

Adjourn

Meeting adjourned at 1:20 p.m.

Next Meeting: Tuesday, March 25, 2014 @ 12:30-2:00 p.m.